



**Kolbe Hotel Rome**  
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**Forum Hotels  
Investments srl**  
Sede Legale

Via dei Monti Parioli, 6  
00197 Roma

Reg. Impr. / C.F. / P.IVA  
08645351001  
Cap.Soc. € 10.000,00

## ROOM RESERVATION REQUEST - IEEE ICDL CONFERENCE – ROME 23-27 JUNE 2019

First Name: ..... Last Name: .....

Arrival date: 23/06/2019 Departure date: 27/06/2019

N. of nights: .....

Room category Double Room for Single Use

Special Rate: € 210,00 Euros per Night

City Tax is not included (Euro 6,- pppn in 4\* hotels in Rome)

Treatment: Bed & Breakfast

Payment: Directly at check-out

Credit Card Number as a Guarantee: .....

Expiration Date: .....

Name (as it appears on the card) .....

Signature: .....

Email Address: .....

Time of Arrival: Check in time is from 2 p.m. and check out is at 11.00 a.m.  
Early room assignment can only be guaranteed by pre-  
registration from the night before. In this case an extra  
room charge at the quoted rate will be applied.

Cancellation policy: It is possible to make reservations within the 23 of March  
2019. You can cancel the reservation without charge up to  
60 days before arrival. Between 59 and 30 days before  
arrival in case of cancellations we will charge the cost of the  
first night. After this deadline the whole amount of your  
reservation will be charged to your credit card.

### FOR HOTEL USE ONLY

Confirmation Number: ..... Operator: .....

Confirmation Date: .....